

BERLIN CHARTER TOWNSHIP REGULAR MEETING 12/11/2023 PG. 1

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View Newport, Michigan called to order at 7:30 PM by Supervisor Dave Reaume, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Dave Reaume, Clerk Denise Sovey-Meyer, Treasurer Deborah Masserant, Trustees Jim Geiermann, Rob Masserant, John Sorovetz

Excused: Trustee: Kellie Long

A quorum was present, the meeting proceeded. Also, in attendance 2 people from Carlise/Wortman and 9 residents.

APPROVAL OF AGENDA

MOTION #1: by R. Masserant seconded by Sorovetz to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

EXCUSED: Long

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Sorovetz seconded by Geiermann to approve the Berlin Charter Township regular meeting minutes (11/27/23)

ROLL CALL: Yes: ALL

No: NONE

EXCUSED: Long

MOTION CARRIED

COMMUNICATIONS

None

NEW BUSINESS

Open Public Hearing at 7:15 pm

MOTION #3: by Geiermann seconded by Sorovetz to close the public hearing at 7:43 PM

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

Supervisor Reaume declared the Public Hearing for the 2024-2028 Parks & Rec Master Plan closed at 7:43PM.

1. RESOLUTION- RECREATION MASTER PLAN 2024-2028

MOTION #4: by R. Masserant seconded by Sorovetz to approve the resolution for the recreation master plan 2024-2028.

ROLL CALL: Yes: Sovey-Meyer, D. Masserant, Geiermann, D. Reaume, R. Masserant, Sorovetz

No: NONE

EXCUSED: Long

MOTION CARRIED

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2. 2024 BUDGET ADOPTION & GENERAL APPROPRIATIONS ACT RESOLUTION

MOTION #5: by D. Masserant seconded by Sorovetz to adopt the 2024 budget adoption & general appropriations act resolution.

ROLL CALL: Yes: Sorovetz, Geiermann, R. Masserant, Sovey-Meyer, D. Reaume,
D. Masserant No: NONE

EXCUSED: Long

MOTION CARRIED

3. WAIVER GROUP HEALTH BENEFITS

MOTION #6: by R. Masserant seconded by Geiermann to approve waiver group health benefits to \$5,000.

ROLL CALL: Yes: D. Masserant, Sorovetz, Geiermann, D. Reaume, R. Masserant
No: Sovey-Meyer

EXCUSED: Long

MOTION CARRIED

4. 2024 BOARDS & COMMISSIONS

MOTION #7: by Sorovetz seconded by D. Masserant to approve the 2024 Boards & Commissions as amended.

ROLL CALL: Yes: D. Reaume, Sovey-Meyer, D. Masserant, Sorovetz, Geiermann, R. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

5. PURCHASE REQUISITION- WWTP LUNCHROOM- RUNYON'S

MOTION #8: by R. Masserant seconded by Sorovetz to approve the purchase requisition for the WWTP lunchroom from Runyon's to not exceed \$4,177.

ROLL CALL: Yes: R. Masserant, Sovey-Meyer, D. Masserant, D. Reaume, Sorovetz, Geiermann
No: NONE

EXCUSED: Long

MOTION CARRIED

6. PURCHASE REQUISITION- LAGINESS PARK- RUNYON'S

MOTION #9: by R. Masserant seconded by D. Masserant to approve the purchase requisition for Laginess Park from Runyon's to not exceed \$7,382.

ROLL CALL: Yes: R. Masserant, Sovey-Meyer, Sorovetz, Geiermann, D. Reaume, D. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

7. MEIJER DISTRIBUTION PA 198 AGREEMENT

MOTION #10: by Sorovetz seconded by Geiermann to approve the Meijer Distribution PA 198 Agreement.

ROLL CALL: Yes: Geiermann, D. Reaume, R. Masserant, D. Masserant, Sovey-Meyer, Sorovetz
No: NONE

EXCUSED: Long

MOTION CARRIED

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8. TOWNSHIP ATTORNEY-2024 RATE INCREASE

MOTION #11: by Sovey-Meyer seconded by D. Masserant to approver the Township Attorney 2024 rate increase.

ROLL CALL: Yes: D. Reaume, Sovey-Meyer, D. Masserant, Sorovetz, Geiermann, R. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

9. BLIGHT ENFORCEMENT OFFICER AGREEMENT

MOTION #12: by Sovey-Meyer seconded by D. Masserant to approve the Blight Enforcement Officer Agreement.

ROLL CALL: Yes: Sorovetz, Geiermann, Sovey-Meyer, R. Masserant, D. Masserant, D. Reaume
No: NONE

EXCUSED: Long

MOTION CARRIED

10. ZONING ADMINISTRATOR & ASSISTANT- 2024 RAISES

MOTION #13: by Sovey-Meyer seconded by R. Masserant to approve the Zoning Administrator & Assistant 2024 raises.

ROLL CALL: Yes: Sovey-Meyer
No: Sorovetz, D. Masserant, Geiermann, R. Masserant, D. Reaume

EXCUSED: Long

MOTION FAILED

11. ZONING ADMINISTRATOR & ASSISTANT- 2024 RAISES

MOTION #14: by R. Masserant seconded by Sorovetz to table this until next meeting.

ROLL CALL: Yes: ALL
No: Sovey-Meyer

EXCUSED: Long

MOTION CARRIED

12. WWTP SUPERINTENDENT AGREEMENT- JASON DOBSON

MOTION #15: by D. Masserant seconded by Sorovetz to approve the WWTP Superintendent Agreement- Jason Dobson.

ROLL CALL: Yes: R. Masserant, D. Reaume, Sovey-Meyer, Sorovetz, Geiermann, D. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

13. WWTP ASSISTANT SUPERINTENDENT AGREEMENT-JACOB DERBECK

MOTION #16: by D. Masserant seconded by R. Masserant to approve the WWTP Assistant Superintendent Agreement- Jacob Derbeck

ROLL CALL: Yes: D. Reaume, Sovey-Meyer, D. Masserant, Sorovetz, Geiermann, R. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

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UNFINISHED BUSINESS

1. SCANNER- APPLIED INOVATIONS

MOTION #17: by R. Masserant seconded by D. Reaume to table this until next meeting.

ROLL CALL: Yes: ALL

No: None

EXCUSED: Long

MOTION CARRIED

MOTION #18: by Geiermann seconded by Sorovetz to approve Rob Masserant to abstain from voting on the Farm Lease Bid.

ROLL CALL: Yes: Sovey-Meyer, D. Masserant, Geiermann, D. Reaume, Sorovetz

No: NONE

EXCUSED: Long Abstained: R. Masserant

MOTION CARRIED

2. FARM LEASE BID

MOTION #19: by D. Masserant seconded by Sorovetz to approve the Farm Lease Bid to the highest bidder which was Brandon Masserant to pay 195.50 per acre, to pay the taxes and to cut grass.

ROLL CALL: Yes: Sorovetz, Geiermann, Sovey-Meyer, D. Reaume, D. Masserant

No: NONE

EXCUSED: Long Abstained: R. Masserant

MOTION CARRIED

COMMISSION AND REPORT

1. SUPERVISORS REPORT

The Supervisor spoke on the following:

- Corporate Board to meet on December 30th for the new township office building
- 2 buildings being built without permits
- BOR meets on 12/12/23
- Covid 19 policy update

MOTION #20: by D. Reaume seconded by D. Masserant to approve the Covid 19 policy update.

ROLL CALL: Yes: D. Masserant, Sorovetz, D. Reaume, R. Masserant

No: Geiermann, Sovey-Meyer

EXCUSED: Long

MOTION CARRIED

2. CLERKS PREPAID BILLS OF BILLS 11/2023

MOTION #21: by Sorovetz seconded by D. Masserant to approve the Clerk's prepaid bills 11/2023 written on check #'s 59162-59228, 59233-59242, 59243-59256, 59257-59288 and 3 EFT transfers for a total amount of \$279,550.18.

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

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3. CLERKS PAYMENT OF BILLS 11/2023

MOTION #22: by D. Masserant seconded by R. Masserant to approve the Clerk's payment of bills 11/2023 written on check #'s 59326-59335 for a total amount of \$6,421.12

ROLL CALL: Yes: D. Reaume, Sovey-Meyer, D. Masserant, Sorovetz, Geiermann, R. Masserant
No: NONE

EXCUSED: Long

MOTION CARRIED

4. CLERKS BUDGET REPORT 11/2023

MOTION #23: by R. Masserant seconded by Sorovetz to approve the Clerk's budget report 11/2023.

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

5. TREASURERS REPORT 11/23

MOTION #24: by Geiermann seconded by Sorovetz to receive and file the Treasurers report 11/23 as presented.

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

BOARD COMMENTS

Motion made by Dave Reaume for Neil Masserant to continuing farming the 2 acres by the township office. Neil Masserant agreed to pay the highest bid which is 195.50 per acre and to pay the taxes.

MOTION #25: by Sorovetz seconded by Geiermann to approve Neil Masserant to continue to farm the 2 acres by the township office.

ROLL CALL: Yes: R. Masserant, Sovey-Meyer, D. Masserant, D. Reaume, Sorovetz, Geiermann
No: NONE

EXCUSED: Long

MOTION CARRIED

REQUEST TO SPEAK

None

ADJOURNMENT

MOTION # 26: by Geiermann seconded Sorovetz by to adjourn the meeting at 8:47PM

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Denise E. Sovey-Meyer, CMC

Sarah Masserant, Recording Secretary