Berlin Charter Township

8000 Swan View • Newport, MI 48166 • (734) 586-2187 • Fax (734) 586-8900

BUILDING DEPARTMENT PERMIT APPLICATION

(734) 586-2187 ext 5 hillary@berlintwp.net or kim@berlintwp.net

NOTE: Separate applications must be completed for Plumbing, Mechanical, & Electrical Work Permits

I. ADDRESS OF PROJECT | **PARCEL ID #** | **ESTIMATED VALUE OF PROJECT**

Description of Project: _____

_____

_____

_____

ATTACH A SITE PLAN OR DRAW ON BACK OF APPLICATION

Ag ☐ Residential 1 ☐ 2 ☐ 3 ☐

RM1 ☐ RM 2 ☐ RM 3 ☐ MH ☐

B1 ☐ B2 ☐ L1 ☐ L2 ☐

II. APPLICANT

Applicant (if not Contractor – Owner or Lessee)		**Address**		**Email Address**
City	**State**	**Zip Code**	**Phone with Area Code**	**Fax Number**

Owner or Lessee		**Address**		**Email Address**
City	**State**	**Zip Code**	**Phone with Area Code**	**Fax Number**

Contractor		**Address**		**Email Address**
City	**State**	**Zip Code**	**Phone with Area Code**	**Fax Number**

Builder's License Number	**Federal Employer ID Number or reason for exemption**
Worker's Comp Insurance Carrier or reason for exemption	**Unemployment Insurance Agency Employer Account # or reason for exemption**

III. TYPE OF JOB (type of improvement)

☐ Residential	☐ Alteration	☐ Accessory Building	☐ Commercial	☐ Industrial
☐ Mobile Home Set-Up	☐ Pool	☐ Addition	☐ Demolition	☐ Other

IV. SIGNATURE

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, act no 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE OF OWNER (required)	TYPE OR PRINT
SIGNATURE OF BUILDER (required)	TYPE OR PRINT

BUILDING PERMIT FEE ENCLOSED $_____

(The first $100.00 of an application is non-refundable) (Includes $50.00 Certificate of Occupancy Fee)

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BUILDING PERMIT FEE SCHEDULE

REVISED APRIL 27, 2015

All permits are subject to a $30.00 administrative fee

*Per/additional inspection fee	$ 75.00
Demolition *(bond required)*	$ 75.00
Contractor's Registration Fee	$ 25.00
Home Occupation/Sketch Plan	$100.00
Inspection Prior to Use Change/ Commercial Sketch Plan	$120.00
***plus $100 per hour if location is outside township*	
C of O *(except new construction)*	$ 75.00

New Single Family Dwelling:

Price per square foot $ 1.08

Total value of construction per current State of Michigan Bureau of Construction Codes application/table.

Plan Review:

Residential	$ 75.00
Commercial/Industrial	$300.00
plus 10% of permit & consultant fees	
Outside Consultant *actual cost plus*	20%

*Or the total hourly cost to the jurisdiction whichever is greatest. For use of outside consultants for plan checking and inspections or both – Actual Cost** plus 20%.

Manufactured/Modular:

Manufactured in park: Value plus per inspection fee.
Manufactured outside of park: Value plus per inspection fee.

Swimming Pools:

Above ground	$100.00
Below ground	Value

Signs:

Residential/Business *(per inspection)*	$ 75.00
Commercial/Business	Value
Temporary	$ 50.00

Inspections for which no fee is specifically indicated (minimum charge/one hour) $75.00 per hour

Fee Schedule shall coincide with the current State of Michigan Bureau of Construction Codes Square Foot Construction Cost Table.

Refunds: Administrative fee not refundable. No more than 50% of permit fees refunded. No refunds on permits under $100 or over 6 months old from the date of issuance. Exceptions will be made on clerical errors.

ALL OTHER PROJECTS ARE SUBJECT TO THE FOLLOWING TABLE

VALUE			FEE
$ 1.00	thru	5,000.00	$120.00
5,001.00	thru	6,000.00	135.00
6,001.00	thru	7,000.00	150.00
7,001.00	thru	8,000.00	165.00
8,001.00	thru	9,000.00	180.00
9,001.00	thru	10,000.00	195.00
10,001.00	thru	11,000.00	210.00
11,001.00	thru	12,000.00	225.00
12,001.00	thru	13,000.00	240.00
13,001.00	thru	14,000.00	255.00
14,001.00	thru	15,000.00	270.00
15,001.00	thru	16,000.00	285.00
16,001.00	thru	17,000.00	300.00
17,001.00	thru	18,000.00	315.00
18,001.00	thru	19,000.00	330.00
19,001.00	thru	20,000.00	345.00
20,001.00	thru	21,000.00	360.00
21,001.00	thru	22,000.00	375.00
22,001.00	thru	23,000.00	390.00
23,001.00	thru	24,000.00	405.00
24,001.00	thru	25,000.00	420.00
25,001.00	thru	26,000.00	435.00
26,001.00	thru	27,000.00	450.00
27,001.00	thru	28,000.00	465.00
28,001.00	thru	29,000.00	480.00
29,001.00	thru	30,000.00	495.00

$30,000 & up to $50,000 - $515.00 for the first $30,001 plus $7.00 for each additional $1,000 or fraction thereof, up to and including $50,000.

$50,001.00 & up to $100,000 - $648.00 for the first $50,000.00 plus $6.25 for each additional $1,000.00 or fraction thereof.

$100,001.00 & up to $500,000 - $954.00 for the first $100,000.00 plus $5.75 for each additional $1,000.00 or fraction thereof.

$500,001.00 to $1,000,000.00 - $3,248.00 for the first $500,000.00 plus $5.00 for each additional $1,000.00 or fraction thereof.

$1,000,001.00 and up $5,743.00 for the first $1,000,000.00 plus $3.00 for each additional $1,000.00 or fraction thereof.