

BERLIN CHARTER TOWNSHIP REGULAR MEETING 07/27/2026

The Regular Meeting of the Berlin Charter Township Board was held at 7825 N. Dixie Hwy, lower level, Newport, Michigan, and called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Denise Sovey-Meyer, Treasurer Mike Wrobel, Trustees Holly Hill-Kvicala and Laura Dolinski, Neil Masserant.
Excused: Kelli Long.

A quorum was present, the meeting proceeded. Also, in attendance seven (7) residents and Kerry Bondy (Township Attorney).

APPROVAL OF AGENDA

MOTION #1: by Masserant seconded by Hill-Kvicala to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Wrobel seconded by Hill-Kvicala to approve the Berlin Charter Township regular meeting minutes for July 13, 2026 as presented.

ROLL CALL: Yes: ALL

No: NONE

Excused: Long

MOTION CARRIED

COMMUNICATIONS

NONE

UNFINISHED BUSINESS

1. GOLF CARTS ON TOWNSHIP STREETS

MOTION #3: by Sovey-Meyer seconded by Masserant to adopt the golf cart resolution effective July 27, 2026.

ROLL CALL: Yes: Sovey-Meyer, Wrobel, Dolinski, Gedelian, Masserant, Hill-Kvicala

Excused: Long

No: NONE

MOTION CARRIED

2. ALTERNATE ZBA MEMBER

MOTION #4: by Gedelian seconded by Dolinski to appoint Steve Winter as the alternate Zoning Board Appeals member to fill the vacancy let by former alternate Zoning Board of Appeals member Laura Dolinski, whose term expires December 31, 2027.

ROLL CALL: Yes: Hill-Kvicala, Dolinski, Masserant, Sovey-Meyer, Gedelian, Wrobel

Excused: Long

No: NONE

MOTION CARRIED

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3. MEIJER INCENTIVE PAYMENT

MOTION #5 by Sovey-Meyer seconded by Masserant to transfer the Meijer Incentive Payments for the years 2025 and 2026 totaling \$100,000 to the Fire Fund from the General Fund.

ROLL CALL: Yes: Wrobel, Hill-Kvicala, Dolinski, Sovey-Meyer, Gedelian, Masserant

Excused: Long

No: NONE

MOTION CARRIED

MOTION #6 by Sovey-Meyer seconded by Gedelian to table the future Meijer Annual Incentive Payments.

ROLL CALL: Yes: All

Excused: Long

No: NONE

MOTION CARRIED

NEW BUSINESS

1. PLANNING COMMISSION APPOINTMENT

MOTION #7: by Gedelian seconded by Dolinski to appoint Holly Hill-Kvicala to fill the vacancy for the planning commission liaison member, previously held by Neil Masserant, with the term ending on November 20th, 2028.

ROLL CALL: Yes: Gedelian, Sovey-Meyer, Wrobel, Hill-Kvicala, Dolinski, Masserant

Excused: Long

No: NONE

MOTION CARRIED

2. SWAN CREEK MARINA, LLC LICENSE

MOTION #8: by Wrobel seconded by Sovey-Meyer to adopt the resolution endorsing the Swan Creek Marina's Class C license effective July 27, 2026.

ROLL CALL: Yes: Sovey-Meyer, Wrobel, Dolinski, Gedelian, Masserant, Hill-Kvicala

Excused: Long

No: NONE

MOTION CARRIED

3. PURCHASE REQUEST FOR ALL PHAZE CONSTRUCTION

MOTION #9: by Masserant seconded by Hill-Kvicala To approve the purchase requisition from All Phaze Construction for emergency dumpsters, not exceeding \$3855.00.

ROLL CALL: Yes: Hill-Kvicala, Dolinski, Masserant, Sovey-Meyer, Gedelian, Wrobel

Excused: Long

No: NONE

MOTION CARRIED

4. PROBATIONARY FIRE FIGHTER MATTHEW DOTY

MOTION #10: by Sovey-Meyer seconded by Masserant to hire Matthew Doty as a Berlin Charter Township probationary firefighter.

ROLL CALL: Yes: Wrobel, Hill-Kvicala, Dolinski, Sovey-Meyer, Gedelian, Masserant

Excused: Long

No: NONE

MOTION CARRIED

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5. UTILITY SHED (NEW BUILDING)

MOTION #11: by Hill-Kvicala seconded by Masserant to postpone the purchase of the 8x8 utility shed for the Township Office building

ROLL CALL: Yes: All

Excused: Long

No: NONE

MOTION CARRIED

COMMISSIONS AND REPORT

1. SUPERVISOR'S REPORT

1. Repetitive Jamie Thompson's assistant informed the Township that it received the Legislatively Direct Spending Item Request for the sewer extension on John L. Toledo and Monroe Streets in Flat Rock. However, the funds will not be accessible until 2027..
2. The Township received a quote from Monroe Plumbing and Heating to repair the A/C unit at the new building for approximately \$5000. Additionally, the Township received one quote from Monroe Plumbing and Heating and another from All Temp Heating and Cooling to replace the entire unit.

MOTION#12: by Sovey-Meyer seconded by Dolinski to approve All Temp Heating and Cooling to install a new air conditioner, not to exceed \$14,308.00.

ROLL CALL: Yes: Gedelian, Sovey-Meyer, Wrobel, Hill-Kvicala, Dolinski, Masserant

Excused: Long

No: NONE

MOTION CARRIED

2. NEW BUILDING COMMITTEE REPORT

- Windows have been completed. There will be a meeting with Ray on Friday to discuss electrical questions.

3. WASTE WATER TREATMENT PLANT SUPERINTENDENT

MOTION #13 by Sovey-Meyer seconded by Masserant to approve the purchase of two pumps from Kennedy Industries in the amount of \$28,710.

ROLL CALL: Yes: Sovey-Meyer, Wrobel, Dolinski, Gedelian, Masserant, Hill-Kvicala

Excused: Long

No: NONE

MOTION CARRIED

MOTION #14 by Gedelian seconded by Wrobel to approve the purchase of electrical equipment from Sun Source in the amount of \$9024.00.

ROLL CALL: Yes: Hill-Kvicala, Dolinski, Masserant, Sovey-Meyer, Gedelian, Wrobel

Excused: Long

No: NONE

MOTION CARRIED

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MOTION #15 by Wrobel seconded by Masserant to approve a 5.6% water rate increase, effective September 1st, 2026, pending direct publication.

ROLL CALL: Yes: Wrobel, Hill-Kvicala, Dolinski, Sovey-Meyer, Gedelian, Masserant

Excused: Long

No: NONE

MOTION CARRIED

BOARD COMMENTS

- Trustee Laura Dolinski discussed residents' transportation requirements.

REQUEST TO SPEAK

- One resident spoke about his position on the Data Center advertisement.
- One resident spoke about Lake Erie Transit for the transportation of residents. He also complimented the work that has been done at Swan Creek Marina.

ANNOUNCEMENTS

NONE

ADJOURNMENT

MOTION #16: by Masserant seconded by Sovey-Meyer to adjourn the meeting at 7:45 PM.

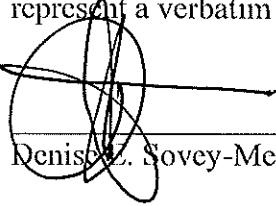
ROLL CALL: Yes: ALL

Excused: Long

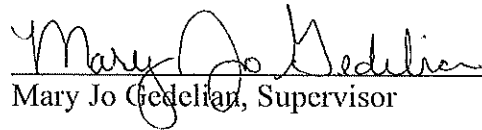
No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.



Denise E. Sovey-Meyer, Clerk



Mary Jo Gedelian, Supervisor