

BERLIN CHARTER TOWNSHIP REGULAR MEETING 07/13/2026

The Regular Meeting of the Berlin Charter Township Board was held at 7825 N. Dixie Hwy, lower level, Newport, Michigan, and called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Denise Sovey-Meyer, Treasurer Mike Wrobel, Trustees Kellie Long, Holly Hill-Kvicala and Laura Dolinski.
Excused: Neil Masserant.

A quorum was present, the meeting proceeded. Also, in attendance fifteen (15) residents and Kerry Bondy (Township Attorney).

APPROVAL OF AGENDA

MOTION #1: by Kellie Long seconded by Denise Sovey-Meyer to approve the agenda as presented.

ROLL CALL: Yes: ALL

Excused: Neil Masserant

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Mike Wrobel seconded by Kellie Long to approve the Berlin Charter Township regular meeting minutes for June 22, 2026 as presented.

ROLL CALL: Yes: ALL

Excused: Neil Masserant

No: NONE

MOTION CARRIED

COMMUNICATIONS

NONE

UNFINISHED BUSINESS

1. GOLF CARTS ON TOWNSHIP STREETS

MOTION #3: by Mary Jo Gedelian seconded by Kellie Long to postpone the golf cart resolution for further review

ROLL CALL: Yes: ALL

Excused: Neil Masserant

No: NONE

MOTION CARRIED

NEW BUSINESS

1. 2025 AUDIT – CALKINS HEHL & RAFKO

MOTION #4: by Denise Sovey-Meyer seconded by Mary Jo Gedelian to accept and file the 2025 Financial Audit Report.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala, Kellie Long, Laura Dolinski

Excused: Neil Masserant

No: NONE

MOTION CARRIED

BERLIN CHARTER TOWNSHIP REGULAR MEETING 07/13/2026

2. ZBA ALTERNATE REPLACEMENTS

MOTION #5: by Denise Sovey-Meyer seconded by Mike Wrobel to approve Jason Slatten as an alternate to our Zoning Board of Appeals for the term ending December 31st, 2027.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala,
Kellie Long, Laura Dolinski
Excused: Neil Masserant

No: NONE

MOTION CARRIED

MOTION #6: by Denise Sovey-Meyer seconded by Kellie Long to advertise for second alternate position to our Zoning Board of Appeals with applications to be submitted by July 23rd.

ROLL CALL: Yes: ALL

No: NONE

Excused: Neil Masserant

MOTION CARRIED

3. FIRE DEPARTMENT PHOENIX SAFETY OUTFITTERS BILL FOR \$18,000.00

MOTION #7: by Kellie Long seconded by Denise Sovey Meyer to approve and not exceed payment of \$18,000 for invoice #SI-167547 from Phoenix Safety Outfitters.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala,
Kellie Long, Laura Dolinski
Excused: Neil Masserant

No: NONE

MOTION CARRIED

4. NOTIFICATION APP FOR RESIDENTS

MOTION #8: by Denise Sovey-Meyer seconded by Kellie Long to postpone the notification app for residents.

ROLL CALL: Yes: ALL

No: NONE

Excused: Neil Masserant

MOTION CARRIED

5. NEW BUILDING SPECTRUM

MOTIONS #9: by Denise Sovey-Meyer seconded by Kellie Long to approve Spectrum Enterprise Services for our new Township Hall with monthly services not exceed \$760.00, a one-time installation fee not to exceed \$4,455.00, with and price guarantee and with review from the Township's IT personnel.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala,
Kellie Long, Laura Dolinski

Excused: Neil Masserant

No: NONE

MOTION CARRIED

BERLIN CHARTER TOWNSHIP REGULAR MEETING 07/13/2026

COMMISSIONS AND REPORT

1. SUPERVISOR'S REPORT

1. Trustee Neil Masserant's letter of resignation from the planning commission

MOTION #10: by Mike Wrobel seconded by Denise Sovey-Meyer to accept Trustee Neil Masserant's resignation of the planning commission effective immediately.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala, Kellie Long, Laura Dolinski

Excused: Neil Masserant

No: NONE

MOTION CARRIED

2. On June 30th, 2026 employees from Meijer Distribution Center cleaned the landscape and painted the book return of the Newport Library as part of their Stronge Together event. They did an excellent job and the Newport Library looks wonderful.
3. Supervisor spoke on broadcasting our Township Board Meetings and is still looking into it.
4. The culvert replacement on Roberts Road should be starting this week.
5. Repair of sprinkler valve and backflow preventer at our township hall took place on Friday, July 10th but it is still leaking.
6. Due to the storms over Fourth of July weekend dumpsters were placed at the Township Office to help residents get rid of their damaged items due to the storm.
7. No invoice from All Phase Construction has been received yet, but will share the cost and next meeting.
8. The new Township Hall flooded on Sunday, July 5th due to the storms. The Township Treasurer filed a claim with our insurance company to make the necessary repairs.

2. CLERK'S PREPAID BILLS THROUGH 6/30/2026

MOTION #11: by Kellie Long seconded by Holly Hill-Kvicala to receive and file the clerk's prepaid bills through June 30th, 2026.

ROLL CALL: Yes: ALL

Excused: Neil Masserant

No: NONE

MOTION CARRIED

3. CLERK'S PAYMENT OF BILLS 6/30/2026

MOTION #12: by Kellie Long seconded by Mike Wrobel to approve the payment of bills through June 30, 2026, in the amount of \$239,368.96.

ROLL CALL: Yes: Mary Jo Gedelian, Denise Sovey-Meyer, Mike Wrobel, Holly Hill-Kvicala, Kellie Long, Laura Dolinski

Excused: Neil Masserant

No: NONE

MOTION CARRIED

4. NEW BUILDING COMMITTEE REPORT

- Windows should be completed this week. Hopeful to set up a meeting this week to discuss the electrical outlets for the kitchen.

BERLIN CHARTER TOWNSHIP REGULAR MEETING 07/13/2026

BOARD COMMENTS

- Trustee Kelly Long thanked Meijer for their work at the library and mentioned the idea of a Farmer's Market.
- Trustee Holly Hill-Kvicala began discussing the idea of Farmer's Market and mentioned she is working on, there is no time frame just yet. She also mentioned the idea of a Pet Pantry.
- Trustee Laura Dolinski mentioned working with the Commission of Aging and has a meeting set up with them.
- Clerk, Denise Sovey-Meyer mentioned the need to appoint a member to the Election Committee.

MOTION #13: by Denise Sovey-Meyer seconded by Mike Wrobel to appoint Trustee Laura Dolinski to the Election Committee.

ROLL CALL: Yes: ALL

Excused: Neil Masserant

No: NONE

MOTION CARRIED

REQUEST TO SPEAK

- One resident spoke about a farmer's market and garden ideas for the township and thanked Township Attorney Kerry Bondy for her hard work.

ANNOUNCEMENTS

NONE

ADJOURNMENT

MOTION #14: by Mary Jo Gedelian seconded by Laura Dolinski to adjourn the meeting at 8:05 PM.

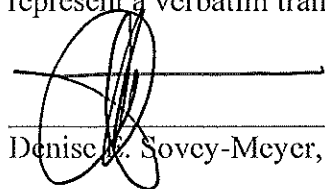
ROLL CALL: Yes: ALL

Excused: Neil Masserant

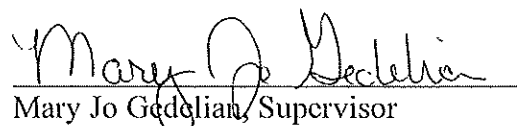
No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.



Denise M. Sovey-Meyer, Clerk



Mary Jo Gedelian, Supervisor