

**BERLIN CHARTER TOWNSHIP
APPLICATION FOR APPEAL**

Please Print or Type (use back of application if more space is needed). (8175 Swan Creek)

I/We ST. CHARLES of 8125 SWAN CREEK
(name) (address)

Hereby Appeal to the Zoning Board of Appeals from the decision of the Building
Inspector, on Building Permit No. _____ Dated _____
Building Permit Denied to: _____

- | | |
|---|---|
| ☐ A Zoning Compliance Permit | ☐ A Conditional Use Permit |
| ☐ A Certificate of Occupancy | ☐ A Site Plan Certificate |

Address of Property Involved: 8125 SWAN CREEK RD, N. BERLIN
Legal Description : _____

Provisions of the Zoning Ordinance Appealed (indicate the Article, Section, Sub-section,
and paragraph of the Zoning Ordinance being appealed by number.

Do not quote the ordinance SECTION 18.58 R-1

TYPE OF APPEAL -- Appeal is made herewith for:

- ☒ A variance from Zoning Ordinance
☐ An Interpretation of the Zoning Ordinance
☐ A temporary use permit

For the following reasons: REQUEST TO REDUCE FRONT YARD
SET FROM 50'-0" TO 30'-0" TO REDUCE IMPACT
TO EXISTING PARKING LOT

Date: 6/26/26 Appellant: [Signature] PROJECT ARCHITECT
(Signature)

Fee Received: \$ _____ Building Inspector _____
(Signature)

FOR ZONING BOARD OF APPEAL USE ONLY

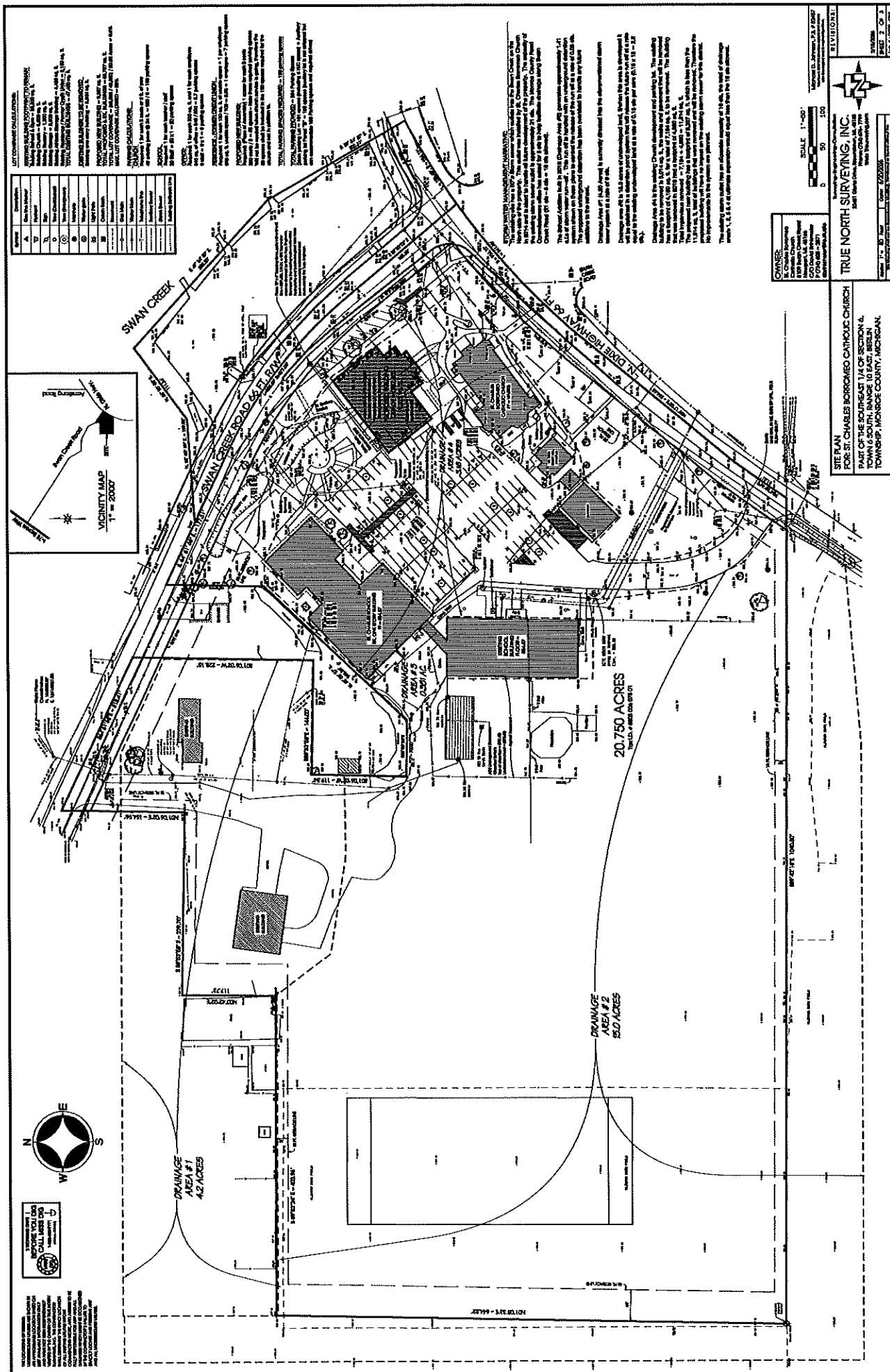
At a meeting of the Zoning Board of Appeals on _____, 20____
the above described appeal was considered and it was determined that the:

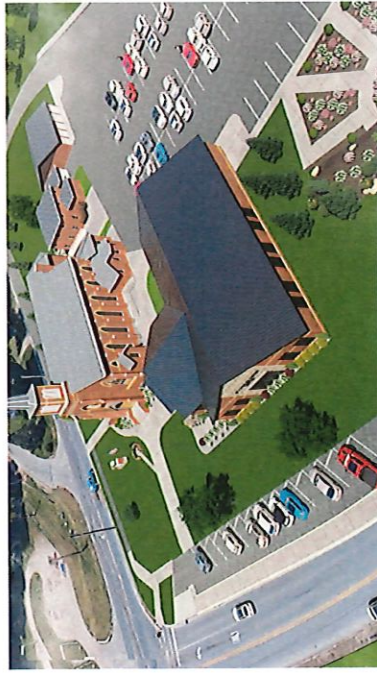
REQUESTED: ☐ Variance ☐ Temporary use permit
BE: ☐ Granted ☐ Denied

For the following reason: _____

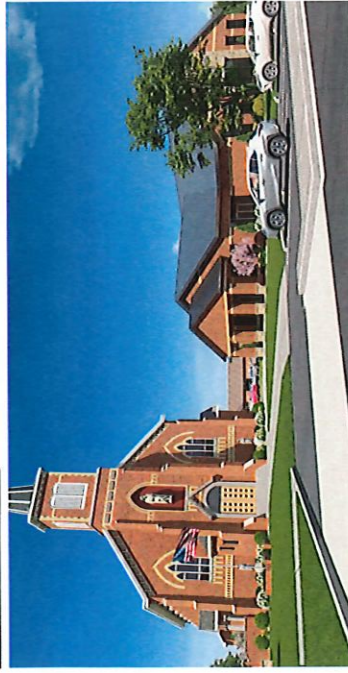
Requested interpretation be as follows: _____

by: _____
Chairman, Zoning Board of Appeals





1. North View



2. Northwest View



3. East View

Proposed Exterior Renderings For:

St. Charles Catholic Church Parish Center



Site Plan
N



Berlin Charter Township

8000 Swan View • Newport, MI 48166 • (734) 586-2187 • Fax (734) 586-8900



BERLIN CHARTER TOWNSHIP ZONING BOARD OF APPEALS NOTICE OF PUBLIC HEARING

Tuesday
July 21, 2026

Public notice is hereby given that the Berlin Charter Township Zoning Board of Appeals will hold a Public Hearing at 6:30 p.m. on Tuesday, July 21, 2026, at the future township building located at 7825 N. Dixie Highway, Lower Level, Newport, Michigan, to consider the following:

A request from St. Charles Borromeo Catholic Church, for a variance to the Berlin Charter Township Zoning Ordinance:

**Section 18.58C R-1 District Dimensional Requirements
Proposed accessory building minimum front yard setback.**

Parcel ID #
5803 006 078 01

The property is located at 8175 Swan Creek Rd., Newport, MI 48166, in Berlin Charter Township, Michigan.

A complete copy of the proposed variance request is available for review at the Office of the Building Department between the hours of 8:00 A.M. to 4:30 P.M., Monday through Friday or available on our Township website.

Sincerely,

A handwritten signature in black ink that reads "Hillary Haywood". The signature is fluid and cursive.

Hillary Haywood, Zoning Official

Berlin Charter Township

8000 Swan View • Newport, MI 48166 • (734) 586-2187 • Fax (734) 586-8900



June 29, 2026

Address

Dear Property Owner(s),

As Property Owner(s) of lands within 300 feet of a parcel of land located at 8175 Swan Creek Rd, Newport, in Berlin Charter Township, Michigan,

Tax I.D. #
5803 006 078 01

you are hereby notified that on **Monday, July 20, 2026**, at the new township building located at 7825 N. Dixie Highway, Lower Level, Newport, Michigan, the Berlin Charter Township Planning Commission will hold a **Public Hearing** at 6:30 p.m., to consider a special land use for construction of a parish center at the St. Charles Borromeo Catholic Church campus located at 8175 Swan Creek Road.

Any interested person(s) may appear or be represented at said meeting. Copies of the complete special land use request are available for inspection in the building department at the township hall, 8000 Swan View, Newport, Michigan, Monday through Friday, 8:00 a.m. to 4:30 p.m.

Sincerely,

A handwritten signature in black ink that reads "Hillary Haywood". The signature is written in a cursive, flowing style.

Hillary Haywood
Zoning Administrator

BERLIN CHARTER TOWNSHIP
AFFIDAVIT OF NOTICE BY FIRST CLASS MAIL

STATE OF MICHIGAN)
) SS
COUNTY OF MONROE)

Phillip Hayward, of Berlin Charter Township,
County of Monroe, State of Michigan, being duly sworn, deposes and says that on
the 29 day of June A.D., 2026, he/she sent a true copy of
the attached Notice of Public Hearing by First Class Mail to the following persons, firms or
corporations at the addresses attached.

Subscribed and sworn to before me this 29th day of June, 2026

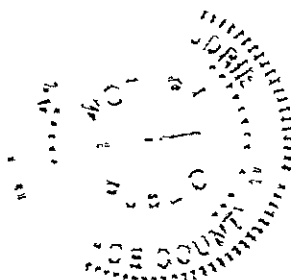
Karen L. Beaudrie

Notary Public

KAREN L. BEAUDRIE
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MONROE
My Commission Expires Nov. 12, 2026
Acting in the County of Monroe

Monroe County, Michigan
My Commission Expires:

11-12-2026



8175 Swan Creek