

BERLIN CHARTER TOWNSHIP REGULAR MEETING 05/27/2026

The Regular Meeting of the Berlin Charter Township Board was held at 7825 N. Dixie Hwy, lower level, Newport, Michigan, and called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Trustees Kellie Long, Kyle Long, Neil Masserant
Excused: Treasurer, Debbie Masserant

A quorum was present, the meeting proceeded. Also, in attendance sixty-one (61) residents and Kerry Bondy (Township Attorney).

APPROVAL OF AGENDA

MOTION #1: by Kyle Long seconded by Kellie Long to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by N. Masserant seconded by Kyle Long to approve the Berlin Charter Township regular meeting minutes (5/11/26).

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

COMMUNICATIONS

1. DTE CASE NO. U-22046

MOTION #3 by Kellie Long seconded by Swiercz to receive and file DTE Case N. U-22046.

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

2. DTE CASE NO. U-22109

MOTION #4 by N. Masserant seconded by Kyle Long to receive and file DTE Case N. U-22109.

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

3. MICHIGAN GAS UTILITIES CASE NO. U-21891

MOTION #5 by Kyle Long seconded by Kellie Long to receive and file Michigan Gas Utilities Case No. U-21891.

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

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MOTION #12: by Swiercz seconded by Kyle Long to appoint Deputy Treasurer Karen Beaudrie to Treasurer position effective June 5, 2026, at the end of business day.

ROLL CALL: Yes: Swiercz, Long
Excused: D. Masserant
No: Gedelian, Kellie Long, N. Masserant
MOTION FAILED

MOTION #13: by Gedelian seconded by Kellie Long to postpone the appointments of Treasurer and Trustee to advertise for applications on social media and website.

ROLL CALL: Yes: Kellie Long, N. Masserant, Gedelian
Excused: D. Masserant
No: Swiercz, Kyle Long
MOTION CARRIED

4. SIGN QUOTES – NEW BUILDING

MOTION #14: by Kyle Long seconded by N. Masserant to approve the quote from Newport Electric to pull two circuits and add switch for new LED sign not to exceed \$5,000.00.

ROLL CALL: Yes: Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant
Excused: D. Masserant
No: NONE
MOTION CARRIED

5. ASSESSOR RECOMMENDATION

MOTION #15: by Kellie Long seconded by Gedelian to approve the contract with Christina Morse by and through Mitten Assessing, LLC, at a rate of \$7,125/mo. with 2% annual increases beginning June 1, 2026, through November 30, 2029.

ROLL CALL: Yes: Kyle Long, Gedelian, N. Masserant, Swiercz, Kellie Long
Excused: D. Masserant
No: NONE
MOTION CARRIED

6. PROPOSED HEALTH INSURANCE BROKER CHANGE-KAPNICK INSURANCE

MOTION #16: by Kyle Long seconded by N. Masserant postpone the proposed health insurance broker change with Kapnick Insurance until the next meeting to follow-up on union contract and current provider termination information.

ROLL CALL: Yes: Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant
No: NONE
MOTION CARRIED

COMMISSIONS AND REPORT

1. SUPERVISOR'S REPORT

- Sub-committee looking into live streaming future meetings.
- Newport Library needed a water heater replacement which was completed today.
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2. CLERK'S PREPAID BILLS FROM May 7th THROUGH MAY 22nd, 2026

MOTION #17: by Kellie Long seconded by Kyle Long to receive and file the Clerk's prepaid bills from May 7th through May 22nd, 2026, written on checks 62661-62678, 62694-62722, 62727-62737, and three (3) EFTs totaling \$293,736.58.

ROLL CALL: Yes: ALL
Excused: D. Masserant
No: NONE
MOTION CARRIED