

BERLIN CHARTER TOWNSHIP REGULAR MEETING 04/27/2026

The Regular Meeting of the Berlin Charter Township Board was held at 7825 N. Dixie Hwy, lower level, Newport, Michigan, and called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Debbie Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also, in attendance thirty (30) residents and Kerry Bondy (Township Attorney).

APPROVAL OF AGENDA

MOTION #1: by Kyle Long seconded by Kellie Long to amend the agenda to remove Meijer from New Business #1.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

MOTION#2: by D. Masserant seconded by N. Masserant to approve the agenda as amended.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Kellie Long seconded by Kyle Long to approve the Berlin Charter Township regular meeting minutes (4/13/26).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMUNICATIONS

1. DTE CASE NO. U-22067

MOTION #3: by Sorovetz seconded by D. Masserant to receive and file the DTE Case No. U-22067.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. DTE CASE NO. U-21595

MOTION #4: by Sorovetz seconded by Kellie Long to receive and file the DTE Case No. U-21595.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. MI GAS NO. U-22016

MOTION #5: by Sorovetz seconded by Kyle Long to receive and file the MI Gas No. U-22016.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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4. ARTIST, MURALS & TOWNSHIP HALL

MOTION #6: by N. Masserant seconded by Sorovetz to get quotes to power wash Laginess Park building to paint a mural on Laginess Park building and to receive and file artist, murals & township hall flyer.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

NONE

NEW BUSINESS

2. RESOLUTION FOR INSTALLATION OF OUTDOOR MUSICAL INSTRUMENTS AT THE NEWPORT LIBRARY

MOTION #7: by Kyle Long seconded by D. Masserant to support the resolution for installation of outdoor musical instruments at the Newport Library.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

MOTION CARRIED

3. LAGINESS PARK- MULCH QUOTES

MOTION #8: by Kellie Long seconded by Kyle Long to approve the quote from Superior Groundcover to not exceed \$4,400.00.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

4. MONROE COUNTY ROAD COMMISSION- FORREST TO POST RD DEAD END

MOTION #9: by D. Masserant seconded by N. Masserant to approve the Monroe County Road Commission- Forrest to Post Rd Dead End to not exceed \$21,306.00 and to use the excess Road Right Away money to pay for part of the \$21,306.00.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant

No: NONE

MOTION CARRIED

5. ASSESSOR RESIGNATION LETTER

MOTION#10: by Kellie Long seconded by D. Masserant to receive and file the assessor resignation letter.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

6. BOR ALTERNATE APPOINTMENT- HOLLY KVICALA

MOTION #11: by Sorovetz seconded by D. Masserant to deny the BOR alternate appointment of Holly Kvicala until we get a new assessor.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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COMMISSIONS AND REPORT

1. SUPERVISOR'S REPORT

- Windows in the new building needed to be replaced with commercial windows (24 windows). Mary Jo approved \$32,439.00 for the windows to be paid out of the contingency fund from Hennesey Engineers.
- Fire Compression for the new building also to come out of the contingency fund in the amount of \$22,000.00.
- Hennessy is going to pay the half (\$3,615.00) of the All Phaze Construction bill for the North Park Water Line invoice.
- Received two quotes to split the township property from the WWTP. Then apply for rezoning to R2. The board decided to postpone the split of the property from the WWTP until we get closer to moving into the new building.

2. CLERK'S PREPAID BILLS FROM APRIL 15th THROUGH APRIL 23rd, 2026

MOTION #12: by Sorovetz seconded by Kellie Long to receive and file the Clerk's prepaid bills from April 15th through April 23rd, 2026, written on checks 62601-62630 and 2 EFT totaling \$68,662.74.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. CLERK'S PAYMENT OF BILLS 4/28/26

MOTION #13: by D. Masserant seconded by Kyle Long to approve the Clerk's Payment of bills from 4/28/26 in the amount of \$9,940.80.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N. Masserant

No: NONE

MOTION CARRIED

4. NEW BUILDING COMMITTEE REPORT

- Project is currently on-schedule and a project plan has been requested to track progress, finished framing, and to start having bi-weekly meetings.

BOARD COMMENTS

- Trustee Kellie Long will be sending an email out about Brandon Road Clean up, Parks & Rec had a meeting and looking at options to connect trails to Laginess Park; Newport Library Golf outing is June 16th.
- Trustee N. Masserant spoke to an ITC representative at the MTA Conference in regards to the some of the park grants.
- Trustee Kyle Long asked about the update on the Jeep by the round-a-bouts.
- Clerk Gina Swiercz shared with the board that the election is next Tuesday. The Clerk's office will be opened this Saturday from 6am to 2pm. The state has RFPs for new voting equipment for next year – there may be a need to purchase new equipment in 2027. ADA/WACG compliance for our township website to be completed in 2028.

REQUEST TO SPEAK

Eight (8) residents spoke about the following:

- Residents from both Berlin and Frenchtown townships spoke about data center concerns.

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- Zoom or livestream meeting consideration.
- Hiring process for the assessor and assessing department.

ANNOUNCEMENTS

NONE

ADJOURNMENT

MOTION #14: by Kyle Long seconded by Sorovetz to adjourn the meeting at 7:15 PM.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Mary Jo Gedelian, Supervisor