

BERLIN CHARTER TOWNSHIP REGULAR MEETING 03/09/2026

The Regular Meeting of the Berlin Charter Township Board was held at 7825 N. Dixie Hwy, 2nd Floor, Newport, Michigan, and called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Debbie Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also, in attendance twenty-two (22) residents, Chris Nordstrom (planner), Kerry Bondy (attorney), and Bob Cousino (fire chief).

APPROVAL OF AGENDA

MOTION #1: by Kyle Long seconded by D. Masserant to approve the agenda.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Sorovetz seconded by N. Masserant to approve the Berlin Charter Township regular meeting minutes (2/23/26).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMUNICATIONS

1. MONROE COUNTY EMERGENCY MEDICAL AUTHORITY 2025 ANNUAL REPORT

MOTION#3: by D. Masserant seconded by Kellie Long to receive and file the Monroe County Emergency Medical Authority 2025 Annual Report.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

1. LAGINESS PARK DEVELOPMENT GRANTS UPDATE

MOTION #4: by Kellie Long seconded by N. Masserant to delay the Laginess Park Development Grant until next year and to rescind funds of \$6,000.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

MOTION CARRIED

NEW BUSINESS

1. ROBERTS ROAD CULVERT

MOTION #5: by Sorovetz seconded by D. Masserant to approve the \$17,500 ARPA fund money for the Roberts Road Culvert.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

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2. FORREST LANE DRAIN CONTRACT

A. MOTION #6: by Kyle Long seconded by Kellie Long to approve the Supervisor in an emergency situation to use the Monroe County Road Commission Road Excess Right of Way Funds for Maintenance.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian,
N. Masserant

No: NONE

MOTION CARRIED

B. MOTION #7: by Kyle Long seconded by N. Masserant to approve the Forrest Lane Drain contract to not exceed \$10,445 with a 10% contingency.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long,
N. Masserant

No: NONE

MOTION CARRIED

C. MOTION #8: by Kyle Long seconded by N. Masserant to possibly use the remainder of the Excess Right of Way funds to fund the Roberts Road Culvert.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. BUILDING OFFICIAL CONTRACT RENEWAL

MOTION #9: by Kellie Long seconded by D. Masserant to renew the building official contract for 2 years expiring on March 2, 2028.

ROLL CALL: Yes: N. Masserant, Swiercz, Sorovetz, Kellie Long, Kyle Long, Gedelian, D.
Masserant

No: NONE

MOTION CARRIED

4. REHMANN CONTRACT RENEWAL

MOTION #10: by D. Masserant seconded by Sorovetz to renew the Rehmann Contract for 1 year.

ROLL CALL: Yes: Kyle Long, Gedelian, N. Masserant, D. Masserant, Swiercz, Sorovetz, Kellie
Long

No: NONE

MOTION CARRIED

5. SCBA FIT TEST AIR MACHINE- FIRE DEPT- \$11,193.86

MOTION #11: by Kellie Long seconded by N. Masserant to approve the purchase requisition for the SCBA Fit test Air Machine for the Fire Dept to not exceed \$11,193.86.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N.
Masserant

No: NONE

MOTION CARRIED

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COMMISSIONS AND REPORT

1. SUPERVISOR'S REPORT

- StoneCo sent an email for partnership but heard nothing back from them.
- Meijer contacted and will attend a meeting in April.
- Letter of enforcement sent to the Marathon Gas station for clean-up of property.
- Fire department truck tires on sale per OSHA guidelines.
- Request for non-union employee job descriptions.

MOTION #12: by Kellie Long seconded by Kyle Long to have the Personnel Committee create non-union employee job descriptions, hours required, vacation, and personal time and bring back to the board for review and approval.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. TREASURER'S REPORT 2/2026

MOTION #13: by Sorovetz seconded by Kyle Long to receive and file the Treasurer's Report from 2/2026.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. CLERK'S BUDGET REPORT 2/2026

MOTION #14: by D. Masserant by N. Masserant to receive and file the Clerk's Budget Report from 2/2026.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

4. CLERK'S PREPAID BILLS FROM FEBRUARY 20TH THROUGH MARCH 5TH, 2026

MOTION #15: by Sorovetz seconded by Kyle Long to receive and file the Clerk's prepaid bills from February 20th through March 5th, 2026, written on checks 62429-62452, 62461-62480 and 3 EFT totaling \$439,620.84.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

5. NEW BUILDING COMMITTEE REPORT

- Light demolition and staging area began on Thursday, March 5th. Lab demo is now starting.
- Bi-weekly meetings to be scheduled with the construction company for progress updates, 4-6 months for completion of project.
- Will request a project board for the finish selections to share with the board.

BOARD COMMENTS

- Trustee Kyle Long thanked Mike for getting board room together. Also to bring the Bugle back for a potential mailing in June.

REQUEST TO SPEAK

- Residents from both Berlin and Frenchtown townships spoke about data center concerns.

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ANNOUNCEMENTS

None

ADJOURNMENT

MOTION #16: by Kyle Long seconded by Sorovetz to adjourn the meeting at 7:04 PM.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Mary Jo Gedelian, Supervisor