

BERLIN CHARTER TOWNSHIP REGULAR MEETING 8/25/2025

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View, Newport, Michigan called to order at 6:00 PM by Trustee Neil Masserant, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Clerk Gina Swiercz, Treasurer Debbie Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.
Excused: Supervisor Mary Jo Gedelian

MOTION #1: by Sorovetz seconded by Kyle Long to seat N. Masserant as chairperson.

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

A quorum was present, the meeting proceeded. Also, in attendance Blight Officer Mike Wrobel and 6 residents.

APPROVAL OF AGENDA

MOTION #2: by D. Masserant seconded by Kellie Long to approve the agenda.

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #3: by Kyle Long seconded by Sorovetz to approve the Berlin Charter Township regular meeting minutes (8/11/25).

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

COMMUNICATIONS

NONE

NEW BUSINESS

1. BOARD OF REVIEW RESIGNATIONS

MOTION #4: by Sorovetz seconded by Kellie Long to receive and file the letters of resignation from Board of Review members Janet Hoffman and Marie Hutchison.

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

2. CARLISLE/WORTMAN CONTRACT

MOTION #5: by Kellie Long seconded by Sorovetz to postpone the renewal of the Carlisle/Wortman contract and request bids from two (2) additional planners for review.

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

UNFINISHED BUSINESS

NONE

BERLIN CHARTER TOWNSHIP REGULAR MEETING 8/25/2025

COMMISSION AND REPORT

1. SUPERVISOR'S REPORT

No updates to report

2. CLERK'S PREPAID BILLS FROM AUGUST 8TH THROUGH AUGUST 21ST 2025

MOTION #6: by Sorovetz seconded by Kyle Long to receive and file the Clerk's prepaid bills from August 8th -August 21st, 2025 written on checks 61737-61753, 61760-61771, and 2 EFTs totaling \$78,886.24.

ROLL CALL: Yes: ALL

Excused: Gedelian

No: NONE

MOTION CARRIED

3. CLERK'S PAYMENT OF BILLS 8/26/25

MOTION #7: by D. Masserant second by Kellie Long to approve the clerk's payment of bills for 8/26/25 in the amount of \$193,499.40.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, N. Masserant, Sorovetz

Excused: Gedelian

No: NONE

MOTION CARRIED

4. NEW BUILDING COMMITTEE REPORT

- Broker will be taking a Financial Advisor Company client on a tour of the facilities next week.
- Engineers are still reviewing mechanical and electrical drawings and material boards are being created.

5. FIRE COMMITTEE REPORT

- Spoke with Chief Bob Cousino regarding Hybrid program. Waiting on survey being conducted of Monroe County firefighters pay scales – this will help in determining what will be needed going forward.
- Considering potential lounge renovations or possibility of a trailer on the current site for sleeping quarters if the Hybrid or full-time firefighters are to be implemented.

BOARD COMMENTS

- Debbie Masserant shared an upcoming MTA conference related to Fire/Emergency Services for interest of Fire Committee or current firefighters.
- Neil Masserant mentioned some discussions that occurred at the recent Planning Commission meeting around some resident complaints related to the Newport Creek developments. It was suggested that the subdivision developer and a member of the HOA attend a future meeting to address any issues.

REQUEST TO SPEAK

- One resident asked about the number of current tenants at the new building and additional questions around the fire station renovations/expansions.
- One resident requested to get a land split in place for his property on South Huron River Drive as soon as possible. The Board advised that an assessor needs to conduct splits and we are close to hiring a new assessor and will bring this to the new assessor when he/she starts.

BERLIN CHARTER TOWNSHIP REGULAR MEETING 8/25/2025

ANNOUNCEMENTS

- In observance of Labor Day, the township offices will be closed on Monday, September 1, 2025.

ADJOURNMENT

MOTION #8: by Kyle Long seconded by Sorovetz to adjourn the meeting at 6:25 PM.

ROLL CALL: Yes: ALL

No: NONE

Excused: Gedelian

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Mary Jo Gedelian, Supervisor