

BERLIN CHARTER TOWNSHIP REGULAR MEETING 7/14/2025

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View, Newport, Michigan called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.
Excused: Treasurer Debbie Masserant

A quorum was present, the meeting proceeded. Also, in attendance township accessor, Auditor-Sarah Rafko and 8 residents.

APPROVAL OF AGENDA

MOTION #1: by Kyle Long seconded by Sorovetz to approve the agenda as amended to add Case No. U-21610 as #2 under Communications.

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Kellie Long seconded by Sorovetz to approve the Berlin Charter Township regular meeting minutes (6/23/25).

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

COMMUNICATION

1. BERLIN CHARTER TOWNSHIP PLANNING COMMITTEE MEETING MINUTES

MOTION #3: by Sorovetz seconded by Kyle Long to receive and file the Berlin Charter Township Planning Committee Meeting Minutes.

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

2. STATE OF MICHIGAN- CASE NO. U-21610

MOTION #4: by Sorovetz seconded by Kellie Long to receive and file the State of Michigan Case No. U-21610

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

NEW BUSINESS

1. 2024 ANNUAL FINANCIAL AUDIT REPORT

MOTION #5: by Sorovetz seconded by N. Masserant to approve the 2024 Annual Financial Audit Report as presented by Auditor, Sarah Rafko.

ROLL CALL: Yes: Swiercz, Kellie Long, Kyle Long, Gedelian, N. Masserant, Sorovetz

Excused: D. Masserant

No: NONE

MOTION CARRIED

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2. SPECTRUM INTERNET SERVICES AT NEW BUILDING

MOTION #6: by Sorovetz seconded by Kyle Long to approve the installation of internet services at the new building, for 36 months not to exceed \$170/month.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, Kellie Long

Excused: D. Masserant

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

1. REVIEW OF ASSESSOR'S PROGRESS

MOTION #7: by Sorovetz to postpone the vote on the termination of Assessor's contract was not supported.

MOTION #8: by Gedelian seconded by N. Masserant to terminate the Assessor's contract dated August 5, 2024, through December 31, 2025, on the grounds of a violation of the contract section IV, recital 3, A, B, C, and D; and per section 5 of the contract due to unsatisfactory performance, insubordination, failure to respond to deficiency list, and allowing non-township employees access to the assessing database.

ROLL CALL: Yes: Kellie Long, Kyle Long, Gedelian, N. Masserant

Excused: D. Masserant

No: Sorovetz, Swiercz

MOTION CARRIED

COMMISSION AND REPORT

1. SUPERVISOR'S REPORT

The Supervisor spoke about the following:

- Recycling contract – reviewing 2 contracts.
- Fire Station 2 Roof Repaired.

2. TREASURER'S REPORT 6/2025

MOTION #9: by Sorovetz seconded by Kyle Long to receive and file the 6/2025 Treasurer's Report.

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

3. CLERK'S BUDGET REPORT 6/2025

MOTION #10: by Kellie Long seconded Sorovetz to receive and file the 6/2025 Clerk's Budget Report.

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

4. CLERK'S PREPAID BILLS FROM JUNE 19TH THROUGH JULY 10TH 2025

MOTION #11: by N. Masserant seconded by Kyle Long to receive and file the Clerk's prepaid bills from June 19th 2025- July 10th, 2025 written on checks 61549-61561, 61587-61608, 61562, 61622-61650, and 1 EFT totaling \$207,664.30

ROLL CALL: Yes: ALL

Excused: D. Masserant

No: NONE

MOTION CARRIED

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5. CLERK'S PAYMENT OF BILLS 7/15/25

MOTION #12: by Sorovetz seconded by Kellie Long to approve the payment of bills for 7/15/25 totaling 6,182.73.

ROLL CALL: Yes: Gedelian, Swiercz, Kellie Long, Sorovetz, Kyle Long, N. Masserant
Excused: D. Masserant No: NONE

MOTION CARRIED

6. NEW BUILDING COMMITTEE REPORT

- Three showings, no commitments. Dr. Bell has contacted Cole McNew for new space.
- Dr. Bell's AC is out – working to get a new unit.
- DAG submitted first drawings to engineers for review. Plan to host a meeting later in the week with building committee to review.

7. FIRE COMMITTEE REPORT

- Hybrid Firemen possibility. Need more information about this and possibly have a trial run.
- Ray Parker, engineer, is updating designs with Bob's and Tony's suggested changes.

BOARD COMMENTS

- Kellie reported that the Rally to Read Golf Outing to support the Friends of the Newport Library occurred earlier in the day and was successful.
- Kyle asked about the status of the Republic response. It was shared that the office had just received correspondence from the Attorney near the end of day on 7/14/25 and would be reviewing it with

REQUEST TO SPEAK

- One (1) resident commented on having an issue with a Trustee working with the assessor and also asked about possibly having a vet rent space in the new building.
- One (1) resident commented on the assessor situation as well.

ADJOURNMENT

MOTION #13: by Kyle Long seconded by Sorovetz to adjourn the meeting at 7:18 PM.

ROLL CALL: Yes: ALL

No: NONE

Excused: D. Masserant

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Mary Jo Gedelian, Supervisor