

## **BERLIN CHARTER TOWNSHIP REGULAR MEETING 5/12/2025**

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View, Newport, Michigan called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, Kyle Long, John Sorovetz.  
Excused: Neil Masserant

A quorum was present, the meeting proceeded. Also, in attendance township accessor, township attorney Kerry Bondy, and 6 residents.

Amendment to the agenda to add to unfinished business #3: Assessor update.

### **APPROVAL OF AGENDA**

**MOTION #1:** by D. Masserant seconded by Kyle Long to approve the agenda as amended.

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

### **APPROVAL OF MINUTES**

**MOTION #2:** by Sorovetz seconded by Kellie Long to approve the Berlin Charter Township regular (4/28/25).

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

**MOTION #3:** by D. Masserant seconded by Kyle Long to receive and file the Berlin Charter Township Planning Commission meeting minutes (4/22/25).

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

### **COMMUNICATION**

#### **1. DTE CASE NO. U-21845**

**MOTION #4:** by Kellie Long seconded by Sorovetz to receive and file the DTE Case No. U-21845.

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

### **NEW BUSINESS**

#### **1. NEW MATS AT TOWNSHIP OFFICE & WWTP**

**MOTION #5:** by Sorovetz seconded by Kyle Long to order rugs from Amazon and to cancel the contract with Vestis.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, Sorovetz

Excused: N. Masserant

No: NONE

**MOTION CARRIED**

## **BERLIN CHARTER TOWNSHIP REGULAR MEETING 5/12/2025**

### **2. EAGLE POINTE HOA BYLAWS**

No motion was made.

### **UNFINISHED BUSINESS**

#### **1. ASSESSING ASSISTANT- JOHN SOROVETZ**

**MOTION #6:** by D. Masserant seconded by Kyle Long to have John Sorovetz abstain from voting on the assessing assistant.

ROLL CALL: Yes: ALL

Excused: N. Masserant, Sorovetz

No: NONE

**MOTION CARRIED**

**MOTION #7:** by D. Masserant seconded by Kyle Long to have John Sorovetz (certified assessor) donate his time to help the assessor with a review in December.

ROLL CALL: Yes: Kyle Long, Swiercz, Gedelian, D. Masserant, Kellie Long

Excused: N. Masserant, Sorovetz

No: NONE

**MOTION CARRIED**

### **2. REPUBLIC RECYCLING RESOLUTION**

**MOTION #8:** by Kyle Long seconded by Kellie Long to get a quote from Priority Waste, send a letter to Republic that we plan to litigate, continue to not pay the bills for Republic and to check when the contract ends with Republic.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian

Excused: N. Masserant

No: NONE

**MOTION CARRIED**

### **3. ASSESSOR REPORT**

No motion was made just an update with the Assessor.

### **COMMISSION AND REPORT**

#### **1. SUPERVISOR'S REPORT**

The Supervisor spoke about the following:

- 4160 Sigler Rd – Issue related to the Emergency Watermain Connection work being completed near their home. Jason Dobson, WWTP Superintendent, flushed all the lines and cleaned all filters/screens. The homeowners sent an email stating that they want the Township to pay for their drinking water to be tested by a state-certified company and to have a professional plumber check/repair their appliances.

**MOTION #9:** by Sorovetz seconded by Kyle Long to deny the homeowners request to have the Township pay for their water to be tested and have a professional plumber check their appliances.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long

Excused: N. Masserant

No: NONE

**MOTION CARRIED**

#### **2. TREASURER'S REPORT 4/2025**

**MOTION #10:** by Sorovetz seconded by Kyle Long to receive and file the Treasurer's Report 4/2025.

ROLL CALL: Yes: ALL

No: NONE

**BERLIN CHARTER TOWNSHIP REGULAR MEETING 5/12/2025**

Excused: N. Masserant

**MOTION CARRIED**

**3. CLERK'S BUDGET REPORT 4/2025**

**MOTION #11:** by Sorovetz seconded by D. Masserant to receive and file the Clerk's Budget Report 4/2025

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

**4. CLERK'S PREPAID BILLS FROM APRIL 25<sup>th</sup> THROUGH MAY 9<sup>th</sup> 2025**

**MOTION #12:** by Sorovetz seconded by Kellie Long to approve the Clerk's prepaid bills from April 25<sup>th</sup>, 2025 – May 9<sup>th</sup>, 2025 written on checks 61342-61356, 61358-61379 and 1 EFT totaling \$116,337.85.

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

**5. CLERK'S PAYMENT OF BILLS 5/13/2025**

**MOTION #13:** by Kellie Long seconded by Kyle Long to approve the Clerk's payment of bills written on checks 61388-61389 totaling \$8,601.48.

ROLL CALL: Yes: Kellie Long, Swiercz, D. Masserant, Gedelian, Sorovetz, Kyle Long

Excused: N. Masserant

No: NONE

**MOTION CARRIED**

**6. NEW BUILDING COMMITTEE REPORT**

- Coldwell Banker- photography and videography completed, listing information to be posted later the week of May 12 and searchable on 6 different platforms.

**7. FIRE COMMITTEE REPORT**

- National Fire Protection- to provide data which could help make a decision if we should go to a full-time fire department.
- Jr Firefighter Program- something we could sponsor.

**BOARD COMMENTS**

- Trustees Kyle Long and Kellie Long spoke about the new sign at Laginess Park and to look into getting tree line trimmed back if it's the township's property.
- Treasurer D. Masserant said the township Insurance guy is coming in May 19<sup>th</sup>.

**REQUEST TO SPEAK**

- One (1) resident asked the attorney about the incompatible office law, requested fixing and using the microphones for the township board meetings, and commented on new building offices.
- One (1) resident spoke on the Brandon Road clean-up.

**ADJOURNMENT**

**MOTION #14:** by Kyle Long seconded by Sorovetz to adjourn the meeting at 7:19 PM.

ROLL CALL: Yes: ALL

No: NONE

Excused: N. Masserant

**MOTION CARRIED**

**BERLIN CHARTER TOWNSHIP REGULAR MEETING 5/12/2025**

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

\_\_\_\_\_  
Gina Swiercz, Clerk

\_\_\_\_\_  
Mary Jo Gedelian, Supervisor