

BERLIN CHARTER TOWNSHIP REGULAR MEETING 4/14/2025

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View Newport, Michigan called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also, in attendance township accessor and 13 residents.

Amendments to the agenda to add communication #6: Commission of Aging and to move item #6 in the Commission & Report-New Building Committee Report to New Business #1.

APPROVAL OF AGENDA

MOTION #1: by Kellie Long seconded by D. Masserant to approve the agenda as amended.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Kyle Long seconded by D. Masserant to approve the Berlin Charter Township regular and closed meeting minutes (3/24/25).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMUNICATION

1. DTE CASE NO. U-21837

MOTION #3: by Sorovetz seconded by Kellie Long to receive and file the DTE Case No. U-21837.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. MICHIGAN GAS UTILITIES CASE NO. U-21677

MOTION #4: by D. Masserant seconded by N. Masserant to receive and file the Michigan Gas Utilities Case No. U-21677.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. DEPARTMENT OF THE ARMY-SUPPLEMENTAL ENVIRONMENTAL ASSESSMENT

MOTION #5: by Sorovetz seconded by D. Masserant to receive and file the Department of the Army Supplemental Environmental Assessment..

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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4. SEVENTH DAY ADVENTIST CHURCH

MOTION #6: by K. Long seconded by N. Masserant to receive and file the Seventh Day Adventist Church. Supervisor to contact the church to inform them of recent incidents occurring in township.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

5. MONROE COUNTY BUSINESS ALLIANCE

No motion was made on this agenda item. A discussion took place about the Monroe County Business Alliance group and available services with Sean Strube, VP of the Economic Development.

6. COMMISSION OF AGING

No motion was made on this agenda item. A discussion took place with Madonna Berkit from the Commission of Aging about potential opportunities for township seniors.

NEW BUSINESS

1. NEW BUILDING COMMITTEE REPORT-COLDWELL BANKER

MOTION #7: by Sorovetz seconded by Kyle Long to enter into a contract with Coldwell Banker for commercial property listing agreement on the condition of Kerry Bondy (township Attorney) reviewing the contract.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

MOTION CARRIED

- Reviewed the different layouts for the new township offices located in the new building.

UNFINISHED BUSINESS

1. LAGINESS PARK SIGN QUOTES

MOTION #8: by Sorovetz seconded by N. Masserant to approve the purchase from FastSigns quote for the Laginess Park sign not to exceed \$1,593.28.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

2. ADOPT-A-ROAD

No motion was made on this agenda item. Meet at Laginess Park on April 27th at noon. Notices to be posted on both the township and beautification committee Facebook pages.

COMMISSION AND REPORT

1. SUPERVISOR'S REPORT

The Supervisor spoke about the following:

- Dump Day- 112 residents and 6 dumpsters were used.
- Assessor Tribunal case regarding 13040 Armstrong Rd- Kvicala

MOTION #9: by Sorovetz seconded by Kyle Long to have a Special Meeting on Thursday, April 17th at 1:00 PM located at the WWTP regarding Tribunal Case-13040 Armstrong Rd.

ROLL CALL: Yes: ALL

No: NONE

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MOTION CARRIED

2. BOARD OF REVIEW REPORT 2023-2025

No motion was made.

3. TREASURER'S REPORT 3/2025

MOTION #10: by Kellie Long seconded by Sorovetz to receive and file the Treasurer's report from 3/2025.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

4. CLERK'S PREPAID BILLS FROM MARCH 21ST THROUGH APRIL 10TH 2025

MOTION #11: by Sorovetz seconded by N. Masserant to approve the Clerk's prepaid bills from March 21st – April 10th, 2025 written on checks 61222-61230, 61243-61271, 61272-61293 and 1 EFTs totaling \$163,180.27.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

5. CLERK'S BUDGET REPORT 3/2025

MOTION #12: by Kyle Long seconded by N. Masserant to receive and file the clerk's budget reports for 3/2025.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

6. FIRE COMMITTEE REPORT

- To review the plans for the new design of the fire station. Also, what does full time fire department look like- get some experts to help with this once we go to a full-time fire department.

BOARD COMMENTS

- Trustee Kellie Long suggested adding MTA Report to next meeting agenda. Also, announced Kyla Masserant as a new member to the Beautification Committee.
- Clerk Swiercz is looking into purchase of new mats for the township office and WWTP to potentially eliminate the monthly Vestis expense. Quotes will be presented at a future meeting.

REQUEST TO SPEAK

- One (1) resident provided a proposal of potential cost cutting for Berlin Township.
- One (1) resident spoke on the safety concerns of in-ground and above-ground pools without fences.
- One (1) resident shared his knowledge on Lake Erie Transit (LET) indicating LET may not allow a fee-based vs. millage-based agreement.

ADJOURNMENT

MOTION # 13: by Kyle Long seconded by Kellie Long to adjourn the meeting at 8:12 PM

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Mary Jo Gedelian, Supervisor