

BERLIN CHARTER TOWNSHIP REGULAR MEETING 2/10/2025

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View Newport, Michigan called to order at 6:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also in attendance township accessor, township fire chief, and 10 residents.

APPROVAL OF AGENDA

MOTION #1: by Kyle Long seconded by Sorovetz to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by D. Masserant seconded by Kyle Long to approve the Berlin Charter Township regular meeting minutes (1/27/25), the Berlin Charter Township Planning Committee regular meeting minutes (1/21/25), and the Berlin Charter Township Zoning Board meeting minutes (1/22/25).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

NEW BUSINESS

1. EARNED SICK TIME POLICY

MOTION #3: by D. Masserant seconded by N. Masserant to adopt the proposed Earned Sick Time Policy, effective February 21, 2025, with clarification from legal counsel on item 3C and no other amendments needed if Act passes as written.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

1. NEWPORT LIBRARY LIGHTING QUOTE- NEWPORT ELECTRIC

MOTION #4: by Kellie Long seconded by Kyle Long to table this to obtain additional quote information from Newport Electric (changing fixtures) and All State Electric (recycling of light bulbs).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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2. UPDATE ON NEW BUILDING ALARM SYSTEM QUOTES

MOTION #5: by N. Masserant seconded by Sorovetz to approve the Guardian Alarm UL Fire Radio not to exceed \$1,000 installation plus a monthly monitoring fee of \$30 and the 6 Camera Megapixel Video System not to exceed \$2,725 + tax for initial investment and a monthly maintenance fee of \$40.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

COMMISSION AND REPORT

1. SUPERVISOR'S REPORT

The Supervisor provided an update on the recent utility worker impersonation incidents and the efforts made by the township to notify and protect the residents of our community.

2. TREASURER'S REPORT 12/2024

MOTION #6: by Sorovetz seconded by Kellie Long to receive and file the Treasurer's Report 1/2025.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. CLERK'S PREPAID BILLS FROM JANUARY 24TH THROUGH FEBRUARY 6TH 2025

MOTION #7: by Kellie Long seconded by Kyle Long to approve the Clerk's prepaid bills from January 24th -February 6th, 2025 written on checks 61001-61019, 61034-61054 and 1 EFT totaling \$72,709.36.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

4. CLERK'S BUDGET REPORT 12/2024 AND 1/2025

MOTION #8: by D. Masserant seconded by Sorovetz to receive and file the clerk's budget reports for 12/2024 and 1/2025.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

BOARD COMMENTS

- Trustee Kellie Long spoke about the newly established fire committee and outlined the plans to move forward.
- Treasurer Debbie Masserant asked about the progress of the new building with engineers.
- Clerk Gina Swiercz provided an update on the request for quotes of security cameras needed for installation for elections by 1/1/26.

REQUEST TO SPEAK

- Two (2) residents requested to speak about the information discussed related to the new fire committee proposed actions and additional considerations of the board, and concerns around the cost of a new building for the fire department.

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ADJOURNMENT

MOTION # 9: by Kyle Long seconded by Sorovetz to adjourn the meeting at 7:04 PM

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Sarah Masserant, Recording Secretary