

BERLIN CHARTER TOWNSHIP REGULAR MEETING 1/27/2025

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View Newport, Michigan called to order at 5:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also in attendance township accessor, township fire chief, and 12 residents.

APPROVAL OF AGENDA

MOTION #1: by Kellie Long seconded by D. Masserant to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Kellie Long seconded by Sorovetz to approve the Berlin Charter Township regular meeting minutes (1/13/25).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMUNICATIONS

1. DTE – CASE NO U-21608

MOTION #3: by D. Masserant seconded by Kyle Long to receive and file DTE Case No. U-21608.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. MICHIGAN GAS UTILITIES- CASE NO U-21610

MOTION #4: by D. Masserant seconded by Kyle Long to receive and file Michigan Gas Utilities Case No. U-21610.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. AMENDED 2025 BOARD MEETING DATES

MOTION #5: by D. Masserant seconded by Kyle Long to receive and file the amended 2025 Board meeting dates.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

NEW BUSINESS

1. NEWPORT LIBRARY LIGHTING QUOTE- NEWPORT ELECTRIC

MOTION #6: by N. Masserant seconded by Kyle Long to table this until next meeting to get a second quote.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

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2. NEW BUILDING ALARM SYSTEM QUOTES

MOTION #7: by Kellie Long seconded by Kyle Long to approve the Guardian Alarm existing fire & security combo panel not to exceed \$75 plus a monthly monitory, maintenance & annual fire inspections of \$152.04.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant,
Sorovetz

No: NONE

MOTION CARRIED

3. PROBATIONARY FIRE FIGHTER- JASON LYCAN

MOTION #8: by Sorovetz seconded by N. Masserant to approve the probationary fire fighter- Jason Lycan.

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

1. 2025 BOARDS & COMMISSIONS

MOTION #9: by N. Masserant seconded by Kellie Long to approve the Boards and Commissions following the changes adding Laura Dolinski as an alternate to the ZBA and changing the term expiration date on the board of review to 12/31/26.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant

No: NONE

MOTION CARRIED

2. FIRE COMMITTEE

MOTION #10: by N. Masserant seconded by D. Masserant to approve the fire committee of 7 members (including 3 trustees and 4 fire fighters).

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

3. ZONING ADMINISTRATOR

MOTION #11: by Sorovetz seconded by Kellie Long to approve the stipend of \$1,820 per quarter for 1 year for Mary Jo as the Zoning Administrator. Mary Jo to excuse herself from the Roll Call.

ROLL CALL: Yes: Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N. Masserant

No: NONE

MOTION CARRIED

MOTION #12: by Kellie Long seconded by Sorovetz to approve the stipend of \$910 per quarter for 1 year for Hillary as the Assistant Zoning Administrator. Mary Jo to excuse herself from the Roll Call.

ROLL CALL: Yes: Kellie Long, N. Masserant, Swiercz, D. Masserant, Sorovetz, Kyle Long

No: NONE

MOTION CARRIED

4. DISCUSSION OF POTENTIAL TOWNSHIP BOARD MEETING TIME CHANGE

MOTION #13: by Kyle Long seconded by Sorovetz beginning in February to change both meetings to 6pm start time.

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ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMISSION AND REPORT

1. SUPERVISORS REPORT

The Supervisor spoke on the following:

- Possibly getting a financial study/plan and starting a new committee for the new building renovations.

MOTION #14: by Kellie Long seconded by Kyle Long for the supervisor to have read only view to all BS&A accounts.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. TREASURER'S REPORT 12/2024

MOTION #15: by Sorovetz seconded by Kellie Long to receive and file the Treasurer's Report 12/2024.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

5. CLERK'S PREPAID BILLS FROM January 10TH -23RD.

MOTION #16: by Sorovetz seconded by D. Masserant to approve the Clerk's prepaid bills from January 10th -23 written on checks 60944-60976, 60984-61000 and 3 EFT totaling \$81,239.48.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

BOARD COMMENTS

Board member Gina spoke about getting a camera for the ballot box.

REQUEST TO SPEAK

- Two (2) residents requested to speak. One spoke about beautification of the township. The other resident spoke about the Rehmann contract.
- Fire Chief Cousino spoke about agreement with South Rockwood police department. Supervisor to follow-up.

ADJOURNMENT

MOTION # 17: by Kyle Long seconded by N. Masserant to adjourn the meeting at 6:08 PM

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Sarah Masserant, Recording Secretary