

BERLIN CHARTER TOWNSHIP REGULAR MEETING 11/25/2024

The Regular Meeting of the Berlin Charter Township Board was held at 8000 Swan View Newport, Michigan called to order at 5:00 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, Kyle Long, Neil Masserant, John Sorovetz.

A quorum was present, the meeting proceeded. Also in attendance township accessor, township fire chief and 11 residents.

APPROVAL OF AGENDA

MOTION #1: by Sorovetz seconded by Kellie Long to approve the agenda as presented.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

APPROVAL OF MINUTES

MOTION #2: by Kyle Long seconded by N. Masserant to approve the Berlin Charter Township regular meeting minutes (11/12/24)

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

COMMUNICATIONS

1. DTE CASE NO. U-21375

MOTION #3: by Kellie Long seconded by D. Masserant to receive and file DTE Case No. U-21375.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

2. 2025 BUDGET HEARING NOTICE

MOTION #4: by Kellie Long seconded by D. Masserant to receive and file 2025 Budget Hearing Notice.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

NEW BUSINESS

1. 2024 TAX RESOLUTIONS

a. RESOLUTION - GENERAL FUND MILLAGE 2024

MOTION #5: by Sorovetz seconded by Kyle Long to approve the General Fund Millage 2024 resolution.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

MOTION CARRIED

b. RESOLUTION – TAX LATE PENALTY FEE

MOTION #6: by D. Masserant seconded by Sorovetz to approve the Tax Late Penalty Fee resolution.

BERLIN CHARTER TOWNSHIP REGULAR MEETING 11/25/2024

ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant, Kellie Long

No: NONE

MOTION CARRIED

c. RESOLUTION – FIRE PROTECTION SPECIAL ASSESSMENT 2022-01

MOTION #7: by Kyle Long seconded by Kellie Long to approve the Fire Protection Special Assessment 2022-01.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant

No: NONE

MOTION CARRIED

d. RESOLUTION – STREET LIGHTING SPECIAL ASSESSMENT DISTRICT #SAD 21-01

MOTION #8: by Kellie Long seconded by D, Masserant to approve the Street Lighting Special Assessment District #SAD 21-01.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N. Masserant

No: NONE

MOTION CARRIED

e. RESOLUTION – STREET LIGHTING SPECIAL ASSESSMENT DISTRICT #SAD 2010-02

MOTION #9: by Sorovetz seconded by Kyle Long to approve the Street Lighting Special Assessment District #SAD 2010-02.

ROLL CALL: Yes: Kellie Long, N. Masserant, Swiercz, D. Masserant, Gedelian, Sorovetz, Kyle Long

No: NONE

MOTION CARRIED

f. RESOLUTION – STREET LIGHTING SPECIAL ASSESSMENT DISTRICT #SAD 2004-01

MOTION #10: by D. Masserant seconded by N. Masserant to approve the Street Lighting Special Assessment District #SAD 2010-02.

ROLL CALL: Yes: N. Masserant, Swiercz, Sorovetz, Kellie Long, Kyle Long, Gedelian, D. Masserant

No: NONE

MOTION CARRIED

g. RESOLUTION – STREET LIGHTING SPECIAL ASSESSMENT DISTRICT #SAD 2007-01

MOTION #11: by Sorovetz seconded by Kyle Long to approve the Street Lighting Special Assessment District #SAD 2007-01.

ROLL CALL: Yes: Kyle Long, Gedelian, N. Masserant, D. Masserant, Swiercz, Sorovetz, Kellie Long

No: NONE

MOTION CARRIED

2. 2025 PAY RATES ELECTED OFFICIALS AND NON-UNION EMPLOYEES RESOLUTION

MOTION #12: by Sorovetz seconded by D. Masserant to approve the 2025 Pay Rates Elected Officials and Non-Union Employees Resolution.

BERLIN CHARTER TOWNSHIP REGULAR MEETING 11/25/2024

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N. Masserant
No: NONE

MOTION CARRIED

3. BLIGHT ENFORCEMENT OFFICER AGREEMENT 2025

MOTION #13: by Kellie Long seconded by Sorovetz to approve the Blight Enforcement Officer Agreement 2025 as provided with a request for a quarterly report to be provided going forward.

ROLL CALL: Yes: Sorovetz, Kyle Long, Swiercz, N. Masserant, D. Masserant, Gedelian, Kellie Long
No: NONE

MOTION CARRIED

4. 2025 UNION CONTRACT INCREASES & REQUESTS

MOTION #14: by D. Masserant seconded by Sorovetz to approve the 2025 Union Contract Increases & Requests.

ROLL CALL: Yes: Swiercz, Sorovetz, Kellie Long, D. Masserant, Kyle Long, N. Masserant, Gedelian
No: NONE

MOTION CARRIED

5. CELL PHONE STIPEND AGREEMENT

MOTION #15: by Kyle Long seconded by Sorovetz to table the Cell Phone Stipend Agreement for review and follow-up at the next meeting.

ROLL CALL: Yes: All

No: NONE

MOTION CARRIED

6. 2025 HOLIDAY SCHEDULE

MOTION #16: by N. Masserant seconded by Kyle Long to approve the 2025 Holiday Schedule.

ROLL CALL: Yes: All

No: NONE

MOTION CARRIED

7. 2025 TOWNSHIP BOARD MEETING DATES

MOTION #17: by Kellie Long seconded by D. Masserant to approve the 2025 Township Board Meeting Dates.

ROLL CALL: Yes: All

No: NONE

MOTION CARRIED

UNFINISHED BUSINESS

None

COMMISSION AND REPORT

1. SUPERVISORS REPORT

The Supervisor spoke on the following:

- Lights 5A agreement in Pheasant Run
- Snow & Ice Removal DPW Worker
- Resumes for new Building Dept Clerk/Utility Worker accepted until 11/29/24.
- Tree Recycling

BERLIN CHARTER TOWNSHIP REGULAR MEETING 11/25/2024

BOARD COMMENTS

Board members welcomed new board members.

Request for meeting agenda and minutes of board, planning & zoning meetings be posted to the website on a consistent basis.

MOTION #18: by N. Masserant seconded by Kellie Long to approve the request of meeting agendas and minutes to be posted on website.

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

REQUEST TO SPEAK

Request for clarification on cell phone stipend

Ditch mowing bidding process for township – request to be done more frequently and to review current contract.

Zoning/Classification concerns addressed from 11/12/24 meeting. Workshop for board members to be potentially held in January 2025.

A purchase requisition was sent over by the Fire Chief for new air paks.

ADJOURNMENT

MOTION # 19: by N. Masserant seconded by Sorovetz to adjourn the meeting at 6:05 PM

ROLL CALL: Yes: ALL

No: NONE

MOTION CARRIED

These minutes are a synopsis of the comments made at a regular meeting and are not intended to represent a verbatim transcript.

Gina Swiercz, Clerk

Sarah Masserant, Recording Secretary