

**BERLIN CHARTER TOWNSHIP PUBLIC HEARING AND REGULAR MEETING  
12/9/24**

The Regular Meeting of the Berlin Charter Township Board held at 8000 Swan View, Newport, Michigan was called to order at 7:31 PM by Supervisor Mary Jo Gedelian, followed by the Pledge of Allegiance.

PRESENT FOR ROLL CALL: Supervisor Mary Jo Gedelian, Clerk Gina Swiercz, Treasurer Deborah Masserant, Trustees Kellie Long, John Sorovetz, Neil Masserant and Kyle Long.

A quorum was present, the meeting proceeded. Also in attendance ten residents, township accessor and Fire Chief Bob Cousino.

**APPROVAL OF AGENDA**

**MOTION #1:** by Sorovetz seconded by Kyle Long to approve the agenda.

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**APPROVAL OF MINUTES**

**MOTION #2:** by Kellie Long seconded by D, Masserant to approve the Berlin Charter Township regular meeting minutes (11/25/24)

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**COMMUNICATIONS**

**1. DR. BELL LEASE AGREEMENT REDUCTION REQUEST**

**MOTION #3:** by Sorovetz seconded by N. Masserant to leave the current lease as written for the remainder of lease, set to expire in December 2025.

ROLL CALL: Yes: Swiercz, Kellie Long, D. Masserant, Kyle Long, Gedelian, N. Masserant, Sorovetz

No: NONE

**MOTION CARRIED**

**2. BLIGHT OFFICER REPORT**

**MOTION #4:** by N. Masserant seconded by Kellie Long to receive and file Blight Officer Report.

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**NEW BUSINESS**

The Public Hearing of the Berlin Charter Township Board was open at 7:39 PM

**PURPOSE OF PUBLIC HEARING**

**1. 2025 BUDGET ADOPTION AND GENERAL APPROPRIATIONS ACT  
RESOLUTION**

**MOTION #5:** by D. Masserant seconded by Sorovetz to adopt the 2025 budget resolution and close the public hearing at 7:43 PM

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ROLL CALL: Yes: Sorovetz, Kyle Long, N. Masserant, Swiercz, Gedelian, D. Masserant,  
Kellie Long

No: NONE

**MOTION CARRIED**

**2. 2025 BOARDS AND COMMISSIONS**

**MOTION #6:** by Sorovetz seconded by N. Masserant to table the 2025 Boards and Commissions until the next board meeting.

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**3. AMENDED CAPITAL IMPROVEMENT PROGRAM**

**MOTION #7:** by Kellie Long seconded by Kyle Long to approve the amended capital improvement program.

ROLL CALL: Yes: D. Masserant, Sorovetz, Kellie Long, Kyle Long, Swiercz, Gedelian, N. Masserant

No: NONE

**MOTION CARRIED**

**4. PA 152 RESOLUTION**

**MOTION #8:** by Sorovetz seconded by D. Masserant to approve the Public Act 152 Resolution.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, Kellie Long, Sorovetz, Kyle Long, N. Masserant

No: NONE

**MOTION CARRIED**

**5. PURCHASE REQUISITION FIRE DEPT AIRPAKS**

**MOTION #9:** by Kellie Long seconded by N. Masserant to approve the purchase requisition for the fire department AirPaks not to exceed \$51,810.

ROLL CALL: Yes: Kellie Long, N. Masserant, Swiercz, D. Masserant, Gedelian, Sorovetz, Kyle Long

No: NONE

**MOTION CARRIED**

**6. APPROVAL OF FIRST AMENDMENT TO LEASE AGREEMENT FOR PROMEDICA LAB LEASE**

**MOTION #10:** by Sorovetz seconded by D. Masserant to approve the first amendment to the lease agreement for ProMedica Lab lease

ROLL CALL: Yes: N. Masserant, Swiercz, Sorovetz, Kellie Long, Kyle Long, Gedelian, D. Masserant

No: NONE

**MOTION CARRIED**

**UNFINISHED BUSINESS**

**1. CELL PHONE STIPEND AGREEMENT**

**MOTION #11:** by Kellie Long seconded by Kyle Long to table the cell phone stipend agreement.

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

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**COMMISSIONS AND REPORTS**

**1. SUPERVISOR'S REPORT**

The Supervisor spoke on the following:

- Road Commission agreement will need to be approved at the next meeting
- Hiring of Hillary Haywood for building clerk

**MOTION #12:** by D. Masserant seconded by Kellie Long to hire Hillary Haywood as building clerk for Berlin Charter Township.

ROLL CALL: Yes: Kyle Long, Gedelian, N. Masserant, D. Masserant, Swiercz, Sorovetz, Kellie Long

No: NONE

**MOTION CARRIED**

**2. CLERK'S PREPAID BILLS 11/2024**

**MOTION #13:** by Sorovetz seconded by N. Masserant to approve the Clerk's prepaid bills

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**3. CLERK'S PAYMENT OF BILLS 11/2024**

**MOTION #14:** by Kyle Long seconded by D. Masserant to approve the payment of bills for 11/2024.

ROLL CALL: Yes: Gedelian, Swiercz, D. Masserant, K. Long, Sorovetz, Kyle Long, N. Masserant

No: NONE

**MOTION CARRIED**

**4. CLERK'S BUDGET REPORT 10/2024 AND 11/2024**

**MOTION #15:** by Sorovetz seconded by Kellie Long to approve the Clerk's budget report for 10/2024 and 11/2024

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**5. TREASURER'S REPORT 11/2024**

**MOTION #16:** by Sorovetz seconded by Kellie Long to approve the Treasurer's report

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

**BOARD COMMENTS**

Kellie Long reported that the lights around the library building are out.

Kellie Long suggested setting up a fire committee for the next board meeting.

**REQUEST TO SPEAK**

NONE

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**ADJOURNMENT**

**MOTION #17:** by Kyle Long seconded by Sorovetz to adjourn the meeting at 8:07 PM

ROLL CALL: Yes: ALL

No: NONE

**MOTION CARRIED**

These minutes are a synopsis of the comments made at the Public Hearing and Regular Meeting and are not intended to represent a verbatim transcript

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Gina Swiercz, Clerk

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Sarah Masserant, Recording Secretary