

Berlin Charter Township

8000 Swan View • Newport, MI 48166 • (734) 586-2187 • Fax (734) 586-8900



ELECTRICAL PERMIT APPLICATION

AUTHORITY: ICC **COMPLETION:** MANDATORY TO OBTAIN PERMIT **PENALTY:** PERMIT CANNOT BE ISSUED

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this permit? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Address & Job Location	City/Village

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	State License Number	Expiration Date		
Address	State Registration Number	Local Licensing Jurisdiction		
City	State	Zip Code	Local License Number	Expiration Date
Telephone	Email Address	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)			

III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. PLAN REVIEW REQUIRED

See Section VII for Plan Review requirements before completing this section. Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the rating of the service or feeder in ampere? _____ What is the building size in square feet? _____

Have Plans been submitted? Yes No Not Required

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, act #230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI Homeowner Affidavit)

VI. HOMEOWNER AFFIDAVIT

I Hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and **shall not be enclosed, covered up, or put into operation until it has been inspected and approved** by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

COMPLETE APPLICATION ON BACK SIDE

VII. PLAN REVIEW REQUIREMENTS

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act #299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.

Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

VIII. FEE CLARIFICATIONS

ITEM #17, MOBILE HOME UNIT SITE:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

IX. FEE CHART – Enter the number of items being installed, multiply the unit price for total fee.

	FEE	# of ITEMS	TOTAL		FEE	# of ITEMS	TOTAL
New Single Family Dwelling (fee covers 3 inspections) up to 2,500 sq ft	\$205.00			Administration Fee	\$ 30.00	1	\$30.00
Every 100 sq ft thereafter	\$ 10.00			Registration Fee	\$ 25.00		
Modular/Manufactured (2 inspections)	\$130.00			Reinspection (admin fee excluded)	\$ 50.00		
Service: 2 thru 200 Amp	\$ 20.00			Base Fee	\$ 75.00	1	\$75.00
Over 200 Amp thru 600 Amp	\$ 25.00			Additional Inspection	\$ 50.00		
Over 600 Amp or more	\$ 75.00			Pool (one inspection)	\$ 20.00		
Data/telecommunication Up to 10 devices	\$ 50.00			Feeders-Bus Ducts, etc ~ per 50 feet	\$ 7.00		
11 to 20 devices	\$100.00			Mobile Home Park Site	\$ 7.00		
Over 20 devices	\$5.00 each			Recreational Vehicle Park Site	\$ 7.00		
Circuits	\$ 7.00			Units up to 20 KVA & HP	\$ 7.00		
Lighting Fixtures – per 25	\$ 20.00			Units 21 to 50 KVA or HP	\$ 10.00		
Dishwasher	\$ 7.00			Units 51 KVA or HP & over	\$ 13.00		
Furnace – Unit Heater	\$ 7.00			Fire Alarms – up to 10	\$ 60.00		
Electric Heating Units (baseboard)	\$ 10.00			Fire Alarms – 11 to 20	\$110.00		
Power Outlets (ranges, dryers, etc)	\$ 10.00			Fire Alarms – over 20	\$ 7.00 each		
Signs: Unit, Letter & Neon Each 25 feet	\$ 20.00			Energy Retrofit – Temp Control	\$ 55.00		
Remove & Replace Furnace-Heater and/or A/C	\$ 10.00			Conduit only; or grounding only	\$ 55.00		
Water Heater	\$ 10.00			Special/Safety Inspection (includes cert fee)	\$ 55.00		
Neon – each 25 feet	\$ 25.00			Service Only Temporary/New Construction	\$ 7.00		

WORK DESCRIPTION

\$ _____

~ Please list all fixtures regardless of payment method. ~ All inspections are subject to administrative and base fees.

GENERAL: Electrical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Electrical Code. **No work shall be concealed until it has been inspected.**

When ready for an Inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

“Section 23a of the State Construction Codes Act of 1972, Act no 230 of public Act 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on residential buildings or a residential structure. Violators of Section 23a are subjected to civil fines.”

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.

- ✓ 48 HOUR NOTICE REQUIRED FOR INSPECTIONS.
- ✓ A permit must be taken out before work is started and this office must be notified when work is completed.
- ✓ Any changes in plans or specifications MUST be approved by electrical inspector.